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Qualtrics Survey Software



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### My Existing Survey Groups

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		Survey Group ID	Description	Type	Group Size	Reporting Options	Billing	Status	Date Created
	<a href="#">Edit</a> <a href="#">Manage</a>	SIIC 2011 IES Evening Workshop	SIIC 2011 IES Evening Workshop	IES	30	Show	Invoice	Active	2011-07-15 00:58:56
	<a href="#">Edit</a> <a href="#">Manage</a>	SIIC 2011 Assessment Workshop	SIIC 2011 Assessment Workshop	GCI	15	Hide	Invoice	Active	2011-07-11 12:19:50
	<a href="#">Edit</a> <a href="#">Manage</a>	Sample Client Group 2	Sample Client Group (IES)	IES	10	Show	Invoice	Active	2011-07-08 16:23:38
	<a href="#">Edit</a> <a href="#">Manage</a>	Sample Client Group	Sample Client Group (GCI)	GCI	10	Show	Invoice	Active	2011-07-08 16:10:38
	<a href="#">Edit</a> <a href="#">Manage</a>	RBL Group	RBL Leadership Team	GCI	10	Show	Invoice	Inactive	2011-04-20 12:53:18
	<a href="#">Edit</a> <a href="#">Manage</a>	Passport1110	Passport Gateway	IES	17	Show	Invoice	Inactive	2010-11-09 11:54:56



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Manage Invitations: SIIC 2011 IES Evening Workshop

Check All

Check None

	Email	Last Name	First Name	Survey Status
<input type="checkbox"/>	nmahmood@rrc.mb.ca	Mahmood	Nadia	Complete
<input type="checkbox"/>	washington@gonzaga.edu	Washington	Shawn	Invitation Sent
<input type="checkbox"/>	tatianak@indiana.edu	Kolovon	Tatiana	Invitation Sent
<input type="checkbox"/>	mtarafdar@gcc.cuny.edu	Tarafdar	Meg	Invitation Sent



<input type="checkbox"/>	twyman3@msn.com	Wyman	Tracey	Invitation Sent
<input type="checkbox"/>	DavidsonD@gmail.com	Davidson	David	
<input type="checkbox"/>	StevensonS@gmail.com	Stevenson	Steven	

Export Distribution List

Send Email

D20 0285

g%20Works! Google

Qualtrics Kozai Test misc

tmp-KozaiDistributionList-3.xls

1	Distribution List for SIIC 2011 IES Evening Workshop			
2	Survey Link	<a href="http://kozaigroup.qualtrics.com/SE/?SID=SV_ehUyIQkdU3XjLAo">http://kozaigroup.qualtrics.com/SE/?SID=SV_ehUyIQkdU3XjLAo</a>		
3				
4	Last Name	First Name	Email	Access Code
5	Mahmood	Nadia	nmahmood@romb.ca	1683
6	Washington	Shawn	washington@gonzaga.edu	7803
7	Kolovon	Tatiana	tatianak@indiana.edu	4593
8	Tarafdar	Meg	mtarafdar@gcc.cuny.edu	5024
9	Neubauer	Melissa	melissa.neubauer@asu.edu	8934
10	Wagner	Sherry	swstardust@gmail.com	0318
11	Chen	Yea-Wen	cheny3@ohio.edu	9850
12	Leighton	Jackie	jLeight@princeton.edu	0184
13	O'Brien	Alyssa	aobrien@stanford.edu	9813
14	Wilson	Elizabeth	wilsonel@ferris.edu	7806
15	Beasley	Jan	Janbeasley@mac.com	6473
16	MacKinnon	Heather	heather.mckinnon@international.ge.ca	9058
17	Ludeman Smith	Naomi	n-smith@bethel.edu	9853
18	Kleskie	Jennifer	jkleskie@gmail.com	5630
19	Rosa	Kirsten	kirsten.mt@gmail.com	9657
20	Werner	Dorothee	dorotheewerner@yahoo.com	0285
21	Dykehouse	Brant	brandykehouse@hotmail.edu	8915
22	Waldie	Georgina	georgina_waldie@hotmail.com	3406
23	Grothe	Peter	pgrothe@miis.edu	4175
24	Van der Poel	Marcel	mvanderpoel@gmail.com	8916
25	Stehn-Klouda	Sheryl	sherylsk26@yahoo.com	9286
26	Lawson	Lori	Lori.Lawson.Bozeman@gmail.com	1984
27	Kumpf	Amy	KumpfA@gmail.com	9752
28	Lonning	Jacque	jacque.lonning@gmail.com	6542
29	Durall	Celia	celia.c.durall@dni.gov	8124
30	Montgomery	Stephanie	swm1200@gmail.com	7103
31	Staller	Mark	sstaller@juno.com	7942
32	SooHoo-Refaeli	Sandy	ssoohoo@linfield.edu	3907
33	Dykehouse	Brant	brandykehouse@hotmail.com	4803
34	Tarafdar	Meg	mtarafdar@gcc.cuny.edu	4127
35	Garcia Dennis	DeeAnna	ddgarciadennis@gmail.com	6359
36	Wyman	Tracey	twyman3@msn.com	4258
37	Davidson	David	DavidsonD@gmail.com	4079
38	Stevenson	Steven	StevensonS@gmail.com	5460
39				
40				

Kozai

Ready Sum=0 SCRL CAPS NUM

You will need to prepare and send individualized emails for each of your group's participants with content similar to the following message. **To allow the participants to log in, the emails must include their unique Email Address and Access Code, as well as the Survey Link (see previous slide).** You are free to add additional information and instructions.

### Intercultural Effectiveness Scale Survey

• Thu, September 8, 2011 3:24:34 PM

From: The Kozai Group <noreply@qemailserver.com> [Add to Contacts](#)  
To: Michael Stevens <mjstevensphd@yahoo.com>

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Please click on the link at the bottom to take your IES Survey. You will need the following information in order to access your survey:

Email: mjstevensphd@yahoo.com  
Access Code: 0695

A summary report will be available according to the option selected by your group administrator. In some cases, it may be emailed to you and in other cases it will be given to you at a later date. After completing the survey you will find out which option was selected for you.

If you're unable to login successfully, please contact us with a description of your problem at [info@kozaigroup.com](mailto:info@kozaigroup.com) (or 1-503-297-4622 during the hours of 9:00 a.m. to 5:00 p.m. Pacific Time).

If you are using Internet Explorer and are unable to login successfully, please try a different browser. Other browsers that work include Safari, Firefox, Google Chrome, and Opera.

[http://kozaigroup.qualtrics.com/WRQualtricsSurveyEngine/?Q\\_SS=9nPLZknlTc3WoTi\\_8p1IZ0xqn7jwEOo&\\_=1](http://kozaigroup.qualtrics.com/WRQualtricsSurveyEngine/?Q_SS=9nPLZknlTc3WoTi_8p1IZ0xqn7jwEOo&_=1)