



The Intercultural Communication Institute

Dear Intern Applicant,

We are so pleased that you are interested in becoming an intern for the 2009 Summer Institute for Intercultural Communication (SIIC). We have enclosed the application materials, and look forward to receiving your information.

The role of the intern has a long and distinguished history at SIIC. Being an intern is perhaps the most powerful way to connect to the participants and faculty at the Institute. SIIC provides an invigorating and intellectually stimulating yet informal environment with many other professionals such as yourself who are involved in intercultural work.

The SIIC Intern Program offers an opportunity to learn about the challenges and pleasures of intercultural team development by working directly with other interns from a wide range of cultures. Last year's group came from eighteen cultures, spoke nineteen different languages, and ranged in age from 25 to 60!

WHAT DO INTERNS DO?

During SIIC Sessions I and II, interns participate in workshops, provide support to the Institute faculty, and help facilitate communication among participants and staff. In addition, interns help keep SIIC running smoothly by playing a variety of roles from set-up and hosting, to assisting participants in the library and bookstore. The interns become an integral part of the SIIC team, with a sense of the Institute culture from the inside out! We also offer you an opportunity to apply for an Intercultural Foundation Certificate that acknowledges your learning as an intern.

WHEN ARE THE DEADLINES?

The deadline for early acceptance, particularly for international applicants needing visas, is **Tuesday, May 5**. Applications will be accepted until **Friday, May 15**. A faculty committee will review applications and inform you of their decisions in early June. International applicants will receive early notification in order to meet the visa requirements.

Occasionally, we are able to accept late applications in special circumstances. Please check with us.

WHAT HAPPENS WHEN I AM SELECTED?

Interns who are selected should plan to arrive at Reed College no later than 6:00 p.m. Wednesday afternoon, July 8 and depart no earlier than mid-afternoon Saturday, July 25. A special session for interns, *Effective Intercultural Teamwork: Exploring Personal Leadership*, with Barbara Schaetti and Gordon Watanabe, will be held July 9 through the July 14. This intensive workshop includes the experience of and discussion about the intercultural field, intercultural team building, group process facilitation, and professional development issues. The Summer Institute classes begin Wednesday, July 15, 2009.

The total cost for interns (tuition, room, and board for over two weeks) is \$2,500. **To apply, send in both the internship application form and the SIIC intern registration form, \$100 deposit, your current resume, and where we can contact you between May 5 and July 8.**

We appreciate your interest in the Summer Institute Intern Program. If you have any questions, please contact Joel here at the Institute (joeld@intercultural.org). We look forward to meeting you this summer!

Sincerely,

Janet Bennett

Janet Bennett
Executive Director

**SUMMER INSTITUTE FOR INTERCULTURAL COMMUNICATION
2009 INTERNSHIP APPLICATION**

Name: _____ Gender: _____

Address: _____

Home phone: _____ Work phone: _____

Mobile phone: _____ Fax: _____

Email: _____

Please consider me for the New Interculturalists' program also! Yes _____ No _____

Contact information between May 5 and July 8:

Address: _____

Home phone: _____ Work phone: _____

Mobile phone _____ Fax: _____

Email: _____

WORKSHOP SELECTION

During the first five days of the Internship Program, all interns participate in a workshop on intercultural team building. During Sessions I & II, interns participate in workshops appropriate to their interests.

For Session I, interns with little or no academic background in intercultural communication should select a section of workshop #1, *Foundations of Intercultural Communication*. For those who do have academic background in intercultural communication, please select your preferred workshop from others offered in Session I, except for Personal Leadership, which is covered in the intern program.

For Session II, please indicate your preferred workshop choices.

Session III is not part of the SIIC Intern Program, but if you are planning to attend, please indicate your workshop choice. (Be sure to include this information on your registration form.)

During the selection process it is very helpful for us to know which workshops you would be willing to consider. Please indicate your flexibility in workshop choices, and be sure to let us know why you want to take each of the workshops (see Section III, question 2).

SESSION I

SESSION II

SESSION III

First choice _____

First choice _____

First choice _____

Second choice _____

Second choice _____

Second choice _____

Alternatives _____

Alternatives _____

Alternatives _____

Have you attended SIIC previously? If so, when and what courses did you take?

REFERENCES

Please list two references whom we may contact:

Name and title: _____ Phone: _____

Name and title: _____ Phone: _____

2009 SIIC INTERN REGISTRATION FORM

Please print clearly.

Name _____ Gender (Please circle) M F

First name or nickname for nametag _____

Title _____

Organization _____

Mailing address _____

City/State _____

Country/Zip or Postal code _____

This address is Home Work Both

Home phone _____ Work phone _____

Mobile number _____ Email _____

Fax number _____

In case of an emergency, we should contact:

Name _____

Relationship _____

Address _____

Home phone _____ Work phone _____

Mobile number _____

HOUSING FOR SESSION III

- Semi-Private Double Single
- Off-campus (Participant to arrange own housing.)

DIETARY PREFERENCE (during the internship program)

- Vegetarian
- Vegan
- _____

SESSION I (July 15-17)

1st choice: Workshop # _____ Title: _____

2nd choice: Workshop # _____ Title: _____

SESSION II (July 20-24)

1st choice: Workshop # _____ Title: _____

2nd choice: Workshop # _____ Title: _____

On-campus participant: Semi-Private Double..... \$2500.00

SESSION IIIa (July 27-31) (Session III is not part of the internship program)

1st choice: Workshop # _____ Title: _____

2nd choice: Workshop # _____ Title: _____

Off-campus participant: \$1550.

On-campus participant:

Semi-Private Double \$2050; Single \$2070 \$ _____

Early Bird Discount (\$100.)

Materials fee for Workshop #34: \$75.

SESSION IIIb (July 27-29) (Session III is not part of the internship program)

1st choice: Workshop # _____ Title: _____

2nd choice: Workshop # _____ Title: _____

Off-campus participant: \$945.

On-campus participant:

Semi-Private Double \$1300; Single \$1350 \$ _____

Early Bird Discount (\$50.)

Discount of \$50 for Session III 2009 workshop for former SIIC participants or

ICI graduate students and alumni \$ - _____

Years and workshops attended, or cohort # _____

This will be my: 1st 2nd or more year at SIIC

TOTAL: US\$ _____

AMOUNT OF CURRENT PAYMENT

\$100 deposit only (Final payment due prior to arrival.) Total fee

METHOD OF PAYMENT

U.S. bank check or money order (enclosed) Purchase order # _____

MasterCard VISA AmEx Acct # _____

Expiration date _____ Signature _____

Zip code where your credit card bill is sent _____

Please mail or fax this form to:
THE INTERCULTURAL COMMUNICATION INSTITUTE
8835 SW Canyon Lane, Suite 238, Portland, OR 97225 USA
Phone: (503) 297-4622 • Fax: (503) 297-4695
Email: ici@intercultural.org • Website: www.intercultural.org

**CHECKLIST FOR SIIC INTERNSHIP APPLICATION
(Due May 5, 2009 for early acceptance, particularly for
international applicants needing visas. Applications will be
accepted until May 15.)**

HAVE YOU INCLUDED:

- The internship application form**
- The SIIC intern registration form (we cannot register you without it)**
- A \$100 deposit**
- Your current resume**

A faculty committee will review applications and inform you of their decisions in late May.

Many thanks!